

**MINUTES OF MEETING
PINE ISLE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Pine Isle Community Development District was held on March 15, 2024 at 10:45 a.m. at Lennar Homes, 5505 Waterford District Drive, Miami, Florida.

Present and constituting a quorum were:

Teresa Baluja
Carmen Orozco
Vanessa Perez

Chairperson
Vice Chairperson
Assistant Secretary

Also present were:

Luis Hernandez
Andrew Gill
Michael Pawelczyk

District Manager
Governmental Management Services
District Counsel

FIRST ORDER OF BUSINESS

Roll Call

Mr. Hernandez called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

**Approval of Minutes of the
October 20, 2023 Meeting**

Mr. Hernandez presented the minutes from the October 20, 2023 meeting, asked for any comments or corrections, and upon not hearing any, asked the Board for a motion to approve them.

On MOTION by Ms. Baluja seconded by Ms. Perez with all in favor, the Minutes of the October 20, 2023 Meeting were approved as-presented.
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THIRD ORDER OF BUSINESS

**Consideration of Resolution
#2024-01 Approving the Proposed
Fiscal Year 2025 Budget and
Setting the Public Hearing**

Mr. Hernandez presented the proposed budget and Resolution #2024-01 Approving the Proposed Fiscal Year 2025 Budget and Setting the Public Hearing,

explained the assessment level would remain the same from the prior year, and asked the Board to set the public hearing date for May 17th to coincide with the other meetings.

On MOTION by Ms. Baluja seconded by Ms. Perez with all in favor, Resolution #2024-01 Approving the Proposed Fiscal Year 2025 Budget and Setting the Public Hearing was approved; and the public hearing was scheduled to be held on May 17, 2024 at 10:45 a.m. at Lennar Homes, 5505 Waterford District Drive, Miami, Florida.

FOURTH ORDER OF BUSINESS Staff Reports

A. Attorney – Discussion of Required Ethics Training Memorandum

Mr. Pawelczyk briefly discussed the required ethics training memorandum and mentioned the CDD would need to schedule a DERM rules public hearing for a future meeting date.

Mr. Hernandez indicated the public hearing date could be scheduled for the May 17th meeting to coincide with the budget public hearing.

B. Engineer

There not being any report, the next item followed.

C. Manager

Mr. Hernandez explained the different types of formats for transcribing the minutes, and after a brief discussion, the Board authorized changing the format of the minutes from verbatim to summarized going forward.

FIFTH ORDER OF BUSINESS Financial Reports

A. Acceptance of Check Register

B. Acceptance of Unaudited Financials

Mr. Hernandez presented the financials reports, asked if there were any questions about the check register or unaudited financials, and upon not hearing any, asked the Board for a motion to accept them.

On MOTION by Ms. Baluja seconded by Ms. Perez with all in favor, the check register and unaudited financials were accepted.

SIXTH ORDER OF BUSINESS

**Supervisors Requests and
Audience Comments**

There not being any, the next item followed.

SEVENTH ORDER OF BUSINESS

Adjournment

There not being any other District business to discuss,

On MOTION by Ms. Baluja seconded by Ms. Perez with all in favor, the meeting was adjourned.



Secretary /Assistant Secretary



Teresa Baluja (May 17, 2024 13:51 EDT)

Chairman / Vice Chairman

05-17-24docstosign-PineIsle

Final Audit Report

2024-05-17

Created:	2024-05-17
By:	Robin Friedman (rfriedman@gmssf.com)
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